

Photograph  
of pupil  
(passport  
size)

## Application for Enrollment

Please complete a separate form for each child

The applicant is applying as a: **Day Student**  **Weekly Boarder**

Expected Entry Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expected Length of stay \_\_\_\_\_  
Month Year

Class/Grade applied for: Nursery (3-4 yrs old)  Reception (4-5 yrs old)  Grade/Year

### Student Information

Name of child \_\_\_\_\_  
Surname First Name Other Names

Gender: Male  Female

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Citizenship \_\_\_\_\_  
Day Month Year

### Previous Schools

Name of School	Academic Year and length of stay	Teaching Language	Grade/Year

### English knowledge of the child

English reading and writing (*consider age and grade*):

• fluent  good  basic  none

b) English speaking (*consider age and grade*):

• fluent  good  basic  none

c) Language(s) used at home: 1. \_\_\_\_\_ 2. \_\_\_\_\_

**Siblings presently attending Hessen International School**

Name \_\_\_\_\_ Boy  Girl  Age  Present grade

Name \_\_\_\_\_ Boy  Girl  Age  Present grade

**Special Education Needs Information**

Please give details of any current learning support (e.g.High giftedness, ADD, ADHD etc)

\_\_\_\_\_

\_\_\_\_\_

**Parents /Legal Guardian Information**

Father (or male guardian)

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Citizenship  
(passport) \_\_\_\_\_

Employer \_\_\_\_\_

Address of employer  
\_\_\_\_\_  
\_\_\_\_\_

Position \_\_\_\_\_

Business Tel \_\_\_\_\_

Business Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Mother (or female guardian)

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Citizenship  
(passport) \_\_\_\_\_

Employer \_\_\_\_\_

Address of employer  
\_\_\_\_\_  
\_\_\_\_\_

Position \_\_\_\_\_

Business Tel \_\_\_\_\_

Business Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**Financial Information**

**Invoicing Address**

All Invoices are to be sent to :  Home address  Business address

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

## Registration Fee

The non-refundable Registration Fee of 200 Euro will be paid by bank transfer to HIDABS GmbH as soon as the application is sent.

Account holder: Hessen International Day and Boarding School GmbH

Bank: Deutsche Bank PGK AG - Bad Homburg

Code (BLZ): 50070024

Account No.: 3950110

IBAN: DE13 5007 0024 0395 0110 01

SWIFT-BIC: DEUTDEDBFRA

## Declaration

I/We, the undersigned, accept the offer of a place at the Hessen International Day and Boarding School for the above-named child as from the date mentioned under "Expected Date of Entry"

I/We understand that this acceptance constitutes a contract with the school and that I am/we are responsible for payment of all applicable fees, regardless of any subsidies provided by my/our employer(s). I/we have received and read the fee schedule. I/we understand that the fee schedule will be updated from time to time.

I/We understand that notice of termination of this contract with the school should be given in writing not later than 2 months prior to withdrawal from the school.

I/We understand that the school retains the right to terminate this contract should the student prove unable to benefit from the education that the school offers.

Father's/Guardian's Signature (read and approved) \_\_\_\_\_ Date \_\_\_\_\_

Mother's/Guardian's Signature (read and approved) \_\_\_\_\_ Date \_\_\_\_\_

## Checklist of documents to be included

1. Application for Registration and Enrollment
2. Medical Records
3. Previous school report (if available)
4. Previous Kindergarten/Early Years Statement (if available)
5. Copy of the passport or identity card
6. Recent Photograph (passport size) of the pupil
7. Previous special education needs reports (e.g.High giftedness, ADD, ADHD etc), if available